



**BRYANT UNIVERSITY**  
**PRE-SUBMISSION GRANT APPLICATION INTERNAL APPROVALS FORM**

It is important that grant proposals submitted on behalf of Bryant University, whether Federal, State or private, be carefully reviewed in advance of submission to assure that the purposes of the grant are consistent with the mission of the institution, and that all costs, budget and personnel implications have been adequately addressed internally. Please allow **THREE WEEKS** for the approval process to be completed. Please contact the Grants & Accounting Office Director Budget & Financial Planning,

Name of Applicant:  Dept or Division:

Date form completed

Brief Description of the project

Proposed Funding Source:

Grant Type: Federal  State   
Federal Pass Thru  Private

Project Budget:  Project Period:   
Proposal Due:  Work would commence:

Does this project commit Bryant resources (Personnel, funds, equipment, space)? Explain

What are the final matching requirements, if any?

Please attach a budget summary, including calculation of institutional indirect costs / F&A expenses.

**Form MUST be approved in the following order:**

**1**

date \_\_\_\_\_

**2**

date \_\_\_\_\_

**3**

**Director Budget & Financial Planning**

date \_\_\_\_\_

**4**

**VP of Business Affairs**

date \_\_\_\_\_